



Business Pro Application

Document Requirements

Completion and submission of all documents listed below is required for application processing:

1. Completed and signed Business Pro Application
2. Corporate Documents: Copy of Articles Of Incorporation (or equivalent).
3. The most recent of at least one of the following (copy):
 - Certified Financial Statement
 - Federal Income Tax Return
 - Full month ACH or Credit Card Processing Statement
 - Full month Bank Statement
4. Copy of current Drivers License or Passport of principal(s)
5. Voided Check

Please send all pages of all documents back to LitePay with no cover sheet

Fax:
(415) 738-7969

Mail:
LitePay Merchant Services
2298 15th St.
San Francisco, CA 94114

LitePay email address				
Legal Business Name	Years at this Location	Years in Business	Tax ID	
Physical Address	City	State/Province	Zip/Postal	Country
Mailing address	City	State/Province	Zip/Postal	Country
Business Phone	Fax	E-Mail	Web Site address	
Business classification	# Employees	Bussiness Location Type		

Principal (1) Name	SSN	Residence Phone		
Principal (1) Address	City	State/Province	Zip/Postal	Country
Principal (2) Name	SSN	Residence Phone		
Principal (2) Address	City	State/Province	Zip/Postal	Country

Bank Name	Name on Bank Account	Bank Account #	Date Opened	Bank Account Type
Bank Address	City	State/Province	Zip/Postal	Country

Monthly Sales estimates	Average \$ Sale Range	Normal High \$	Normal Low \$
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Please describe in summary your products or services:

This Agreement between Arzy LLC (LitePay) and _____ (Merchant) agrees to all terms and service provided by LitePay online, and in this document.

Chargebacks:

Chargebacks are reversal of funds by the card holder bank. Any time this may occur, LitePay will act as a mediator between the merchant and card holder's bank. In the event that mediation fails, the full amount of funds from the transaction will be withdrawn from the merchants account. In the event that the merchant does not respond within 10 business days to the dispute, a \$25.00 fee will be charged along with the transaction reversed.

Fee Schedule:

All incoming transactions are subject to 2.8% of the transaction cost + \$0.35 per transaction. This fee is non negotiable and no refundable.

Withdraws:

All funds withdraws are preformed online in the LitePay account. Balance transfers of greater than \$1,000 may be subject to inspection, resulting in a maximum of 7 business day delay.

Merchant Signature

Date

LitePay Signature

Date